

Safeguarding & Child Protection Policy

Annex

In light of country wide school closures as of Friday 20th March due to Covid-19, this annex to North Kesteven Academy's Safeguarding and Child Protection Policy outlines changes to our practice.

For children and staff in school

The academy is currently running a skeleton staff in order to provide childcare provision for the children of keyworkers and students who have been identified as vulnerable. The protocol being followed for those in school is as follows:

- Everyone is to keep a minimum of 2 metres away from each other at all times
- Everyone will need to wash their hands regularly and avoid touching their face
- You will be asked to wash your hands before and after you eat
- If you sneeze or cough this should be into a tissue which should then be put in the bin and your hands washed thoroughly. If you don't have a tissue, cough or sneeze into your sleeve
- You will go to the toilet one at a time and will remember to wash your hands thoroughly before you leave
- If you are working on a school computer, this will be labelled as your computer for the day / week and you should not swap around
- We will be allowing you to go out for breaks but you will still need to keep your distance from everyone.
- If you feel unwell before you are due to come into school, please let your parent / carer know and stay at home. Ask them to ring school to let us know and ask them to be clear about your symptoms
- If you feel unwell whilst you are in school, tell a member of staff straight away. They will separate you from everyone else and make contact with home for you to be collected.
- The school day will be from 8:45 to 3:15 as usual. You will not be able to hang around the site after 3:15.
- If a parent is coming to collect you before 3:15 on any day, then they will need to come in to school to sign you out as they normally would or they need to telephone Reception and ask to speak to a senior member of staff
- As we are doing all of this to keep ourselves safe whilst you are in school, you should not then congregate with your friends outside of school hours.

Safe and Well Checks

The academy has created its own list of families with whom we are in regular contact for a variety of supportive reasons. This list goes beyond the DfE and Local Authority definition of 'vulnerable'. Each family on this list has been allocated to a member of staff (from the Safeguarding or Inclusion Team or Head of Year) who will be the first point of contact for this family and will make regular contact via telephone or email throughout the period of school closure, as per prior arrangement. Information is logged centrally and concerns are raised with the Designated Safeguarding Lead who also monitors the logging on a daily basis. The Designated Safeguarding Lead may deem it appropriate to make a safeguarding referral to Children's Services depending on the nature of the concern.

Safeguarding Phone Line

A trained member of the Safeguarding Team will be on site every day.

During the hours of 8am and 4:30pm Monday - Friday, there are two numbers that members of the Safeguarding Team can be reached on in addition to the main school number:

07471067002

07470 552816

Main school number: 01522 881010

Outside of these hours, please contact our Designated Safeguarding Lead, Fiona McGrath via email:

Fiona.Mcgrath@nkacademy.co.uk

In addition, anyone can make a referral to Children's Services if you are concerned about a child's safety.

01522 782111

Online Safety

With school's closed, young people's online activities will naturally increase, including their home learning via Microsoft Teams.

The ThinkUKnow website has comprehensive advice and resources available, specifically in response to the number of students completing online learning.

<https://www.thinkuknow.co.uk/parents/support-tools/support-your-child-at-home/>

In addition, a copy of their parent help sheet can be found on the academy's website in the Parents section.

Microsoft Teams

All work is currently being set by teachers via Microsoft Teams – an online platform. As well as accessing assignments, students and staff are able to post messages which are moderated by the member of staff and their line manager where applicable. The Chat facility is currently disabled for Years 7-9.

Where a member of staff is concerned about a student's safety or emotional well-being either based on their communication or work that they have submitted, it is essential that this is referred to the Designated Safeguarding Lead either via Microsoft Teams Chat facility or direct email. The Designated Safeguarding Lead will then make contact with the family, asking to speak with the young person as appropriate. The Designated Safeguarding Lead may deem it appropriate to make a safeguarding referral to Children's Services depending on the nature of the concern.

Emotional Health and Well-Being

During this time of worldwide uncertainty and anxiety, the academy does not underestimate the impact on the emotional health and well-being of our young people

and their families. All tutors have created a Team for their tutor group where concerns can be raised either via posting a message or using their school email address. An emotional well-being task will be set by tutors on a weekly basis.

All stakeholders have been signposted to online support in the form of Kooth which offers online counselling and the charity Young Minds who offer a parents help line and regular advice via blogs.

<https://www.kooth.com/>

<https://youngminds.org.uk/>

The academy will continue to share resources and offer advice and support throughout the nationwide closure of schools.