





1. Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in years 7-13 are entitled:

- To find out about technical and vocational education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including vocational and technical education and apprenticeships through options evenings, assemblies, Learning for Life sessions and taster events.
- To understand how to make applications for the full range of academic, vocational and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact Sarah Ayre, PSHCE Coordinator.

Telephone: 01522 881010 Email: sarah.ayre@nkacademy.co.uk

3.2 Opportunities for access

A number of events, integrated into the academy Learning for Life programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents:



	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Year 7				National Careers Week Activities		Opportunity for Careers Fair/Employer Encounters
Year 8			Learning for Life Day: Considering future plans Opportunity for careers workshops	National Careers Week Activities		Opportunity for Careers Fair/Employer Encounters (Enterprise Day)
Year 9		Learning for Life Day: Virtual Work Experience and HE talk Virtual Careers Fair	Learning for Life Day: GCSE Options Opportunity for sessions delivered by other education providers. Opportunity for careers workshops	National Careers Week Activities Business Safaris for selected Year 9 students interest in certain industries	Business Safaris for selected Year 9 students interest in certain industries	Careers Fair
Year 10				National Careers Week Activities LFL Day: Talks, workshops and activities delivered by the RAF	Business Safaris for selected Year 10 students interested in certain industries	Careers Fair Work Experience and Employer Encounters



Year 11	Employer Encounters Through PSHE Lesson (All PSHE lessons this term have a careers focus)	Learning for Life Day: Next Steps Focus Opportunity for sessions delivered by other FE providers	Oxbridge Talks at LSST	National Careers Week Activities Year 11 University Campus Trip Opportunity		
		6th Form Open Evening Opportunity for FE and HE providers to attend Opportunity for careers workshops				
Year 12	HE programmes session LFL Day- Introduction to university and apprenticeship talks) Subject specific careers session	University Visits/Campus Tours Talks from Businesses Talks on a successful CV and, interview technique	Volunteering and Studying abroad/Gap Year Talks Oxbridge Talks at LSST	National Careers Week Activities	Higher Education PSHE and enrichment sessions- personal statements Opportunity for HE providers to attend	Careers Fair



	Opportunity for employers to attend			
Year 13:	Personal Statement support sessions Opportunity for HE providers to attend	Student Finance	Mock Interviews Opportunity for local employers to attend	

Please speak to our PSHE Co-ordinator to identify the most suitable opportunity for you.

4. Premises and facilities

The academy will make the hall, theatre and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available projectors and other ICT equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the PSHCE Co-ordinator or organising member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Reception or with a member of staff.