



# COVID-19: Outbreak Management Plan

North Kesteven Academy  
2021-2022



Introduction Date: Autumn Term 2021  
To be Reviewed: Spring Term 2022



North  
Kesteven  
Academy  
*Think Excellence*

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## 1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
  - There are 5 positive cases amongst students or staff who are likely to have mixed closely within a 10-day period
  - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a ‘variant of concern’ (VoC)
- To prevent unsustainable pressure on the NHS

## 2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. The Director of Operations (Romina Goldsworthy) will be responsible for seeking this advice, and will do so by telephoning or emailing the local public health protection team or the DfE helpline (0800 046 8687).

### **3. Testing**

If recommended, we will increase the use of home testing by students and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing we will reinstate our on-site testing centre, located in the room near the theatre and the leisure centre and issue a timetable for testing to take place for staff and students, dependent upon the advice of the public health team.

### **4. Face coverings**

If recommended, students, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

And/or:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

### **5. Shielding**

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

### **6. Other measures**

Parents, carers, students and staff will be informed promptly about the introduction of control measures. This will be done via email to parents once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- bubbles, to reduce mixing between groups

## **7. Attendance restrictions**

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

### **7.1 Eligibility to remain in school**

If restrictions are recommended, we will stay open for:

- Vulnerable students
- Children of critical workers

### **7.2 Education and support for students at home**

All other students will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that students would receive in school, as outlined in our remote learning strategy.

The academy will continue to provide meals or lunch parcels for students eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Parents of students who are eligible for free school meals will receive further information about collection of food packages from the academy.

### **7.3 Extra-curricular activities**

We will limit access to after-school activities during term time appropriately.

We will communicate who will be eligible to attend once the restrictions are confirmed.

### **7.4 Safeguarding**

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing [safeguarding@nkacademy.co.uk](mailto:safeguarding@nkacademy.co.uk).

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Ensure vulnerable students can access appropriate education and support while at home
- Maintain contact, and check regularly that the student is able to access remote education provision