



Behaviour Policy Addendum

North Kesteven Academy

Jan 2021



Introduction Date: January 2021

To be Reviewed: When necessary

As of Monday, 11th January, all learning at North Kesteven Academy is online learning, using Microsoft Teams to live stream a timetable of 5 daily lessons. Our timetable has been revised to ensure that all students and staff have frequent breaks between these lessons to support their well-being with time away from the screen.

Attendance and Engagement

Students are expected to attend all of their timetabled lessons unless they are unwell, in which case parents / carers are asked to call the attendance line in the usual way and leave a message which will be passed on to the relevant members of staff. Checks will be made of student attendance in online lessons and phone calls will be made regarding missed lessons in order to remove any barriers to engagement and learning.

On-Line Learning Expectations

This is a new experience for all concerned – teachers as well as students - and it is important that our three key words regarding behaviour – ready, respectful, safe – are still applied. With anything which is reliant on technology, there will always be glitches but we do need everyone to aim to meet these expectations in their virtual classrooms as they would in an actual classroom.

Ready:

- Students follow their timetable and are punctual to their live streamed lessons – key information will be issued in those first few minutes
- As far as possible, all resources and equipment should be prepared before the lesson starts
- Students start tasks as soon as their teacher sets them and they avoid distractions that are not related to their work
- If a student is unsure of what they need for the lesson, they should raise their hand and wait for their teacher to respond.

Respectful

- Students need to put their hand up to ask a question
- Students should use chat to ask their teacher questions or to answer their questions – when prompted
- Students should not use chat to communicate with each other in the lesson – this is the equivalent of them shouting across a classroom
- Students may use the thumbs up emoji as directed by their teacher. There is no need to use any other form of emoji
- Students should be patient with their teacher – this is a very new way of working for all of us

Safe

- Students should check in with their personal tutor every morning in their Tutor Group Team
- Students should be on time to their lessons so that we know they are engaged with their learning
- Students should be kind to each other and to their teachers
- Students must take breaks away from the screen – these are built into their timetable and their teachers will give them time to complete activities in their lessons
- Students should send a teacher a direct message on Chat if they are struggling. This could be with their work but also with their well-being

We are all working incredibly hard to make the best of this situation. We know that it is not easy and no-one will get it right all the time. However, if a student is repeatedly failing to meet these expectations, they are at risk of having their Teams privileges restricted or even removed.

If they do fail to meet these expectations, these three stages will be followed:

1. A direct message to the student from their Head of Year or a member of the Senior Leadership Team who has been in your lesson
2. A phone call home by the Head of Year
3. A parent meeting with the Head of Year in which a final warning will be issued. Any further issues will result in students being denied access to Teams. All work will be set from text books.