

Home Academy Agreement

The student

I shall:

- Attend the academy regularly and on time.
- Bring all the equipment I need every day.
- Wear the academy uniform correctly and be smart in appearance.
- Complete all of my classwork and work set beyond the classroom to the very best of my ability, using my Learning Diary.
- Ensure that teacher/parents comments in my diary are seen by my teacher or parent.
- Take responsibility for myself and my own actions.
- Be polite and helpful to others.
- Keep the academy free from litter and graffiti.
- Work to support the NK CARES Values and Bullying and Conflict Resolution policy.
- To meet the academy's Learning and Conduct expectations, whilst demonstrating the NK CARES Values during lessons, at lunch and break times as well as to and from the academy.
- Be a positive and active citizen of the NK community.
- As part of some lessons, videos and photographs may be taken as part of assessment of students work. I understand that these materials are the property of the academy and must not be removed from the Academy or uploaded to the Internet in any form.

Signature: _____ date: _____

Parents/carers

I/We will:

- Ensure that my son/daughter goes to school regularly, aiming for at least 97% attendance, arriving on time and properly equipped.
- Make contact with the academy on the first day of my son/daughter's absence for illness and each day until I return.
- Make the academy aware of any concerns or problems that might affect my son/daughter's work or behaviour.
- Support the academy's policies, guidelines and expectations for behaviour and transport.
- Support my son/daughter in work set beyond the classroom and other opportunities for home learning.
- Attend parent's evenings and discussions about my son/daughter's progress.
- Be actively engaged and involved with my son/daughter's life at the academy.
- As part of some lessons, videos and photographs may be taken as part of an assessment of students work. I understand that these materials are the property of the academy and must not be removed from the academy or uploaded to the Internet in any form.

Signature(s): _____ date: _____

The academy will:

- Provide an environment to support your son/daughter's health, safety, welfare and environment
- Ensure that your son/daughter achieves his/her full potential as a valued member of the academy community
- Provide a balanced and dynamic curriculum and meet the individual needs of your son/daughter
- Achieve high standards of learning and behaviour through forging strong relationships, developing a sense of personal responsibility and insuring that students high aspirations are realised
- Keep you informed about general academy matters and about your son/daughter's progress and attendance in particular
- Be open and welcoming at all times and other opportunities for you to become involved in the daily life of the academy

Signature of Headteacher: _____ date: _____

Attendance

We confirm that we have read the academies attendance policy we understand that the attendance target for all students is 97% and that, should we take a leave of absence in term time without written authorisation from the academy, the school will issue a fixed penalty fine.

Student Signature: _____ date: _____

Parent/Carer Signature: _____ date: _____

Parent/Carer Signature: _____ date: _____

Use of the Internet: the Internet is not to be used to access anything which is illegal, or anything that someone else may find offensive. This includes indecent images, extremist or discriminatory material, racial or religious hatred. If you are unsure, or if you come across anything which makes you feel uncomfortable, you should turn your computer monitor off and let her teacher know.

Logins and passwords: every person has a different computer username and password you should never allow anyone else to use your details. If you suspect that someone else may know your password, you should report this to your teacher and the IT technicians who will change your password.

Security: you should never try to bypass any of the security in place. This security is in place to protect you from illegal sites, and to prevent hacking into other peoples accounts.

Use of ICT in lessons: ICT facilities must used only as directed by the class teacher. Any other use of ICT during lesson time will be considered off task and sanctioned accordingly.

ICT equipment: treat all Academy equipment with care and respect. Report any problems to a member of staff.

Etiquette: be respectful online; don't be abusive. Consider what you are saying, and have somebody else might read it as somethings you right maybe read incorrectly.

Copyright: you should never take information from the Internet and use it as your own. A lot of information is copyright, which means that somebody else owns it and it is illegal to use this information without commission from the owner. If you are unsure, ask an adult

Extremism and radicalisation: individuals, Groups and organisations with extremist and radicalised views use the Internet to exert influence on young people. Do not access any websites or social media pages that promotes such abuse. The school has systems in place to block extremist material and monitor student to try to access it. Any student found accessing such material will be at risk of serious sanction and will be reported to the relevant authorities.

Mobile phones: should be kept out of site at all times; they should not be seen or heard. The only exception is when a teacher requires you to use your phone as part of a lesson. Never take inappropriate pictures of yourself and send to your friends or upload onto social networking sites. Never forward inappropriate pictures that you have received from somebody else.

Social networking: never upload pictures or videos of others without their permission. You should never take photographs or video images during school time, unless this is an activity directed by a member of staff. It is not advisable to upload pictures or videos of yourself as they can easily be manipulated and used against you. You should never make negative remarks about the academy or anyone within the Academy. Always keep your personal information Private. Universities and future employers search social networking sites in order to carry out background checks on students.

Beware of fake profiles and people pretending to be somebody else. If something doesn't feel right follow your instincts and report it to an appropriate adult. Never create a false profile as a joke and pretend to be someone else. This can have serious consequences.

Chat rooms: some social networking sites have a chat facility. You should never chat to anyone that you don't know or don't recognise. It is recommended that you never meet a stranger after meeting them online.

Cyber bullying: never use the Internet or other ICT communication to bully or make fun of people. It can have very serious consequences. Report incidents of cyber bullying to responsible adult.

Sanctions: failure to follow this guidance, or deliberate miss use of school ICT, will result in a sanction.

Agreement and Understanding: By signing this document, the academy assumes you have read and understood all of the above, that you that you understand that any of your electronic communications could be looked at if they are related to your well-being and you understand that any electronic communications related to school are not entirely private.

Student signature: _____ date: _____

Mobile phones and Inappropriate/Banned items

The academy's Conduct Expectations state that students must ensure mobile phones and earphones are never seen or heard when at the academy.

Students must hand over to a member of staff anything that is seen or heard when at the academy (including all non-lesson time such as break time, lunchtime and when moving between lessons), any jewellery that is not allowed or any inappropriate or band item. Item(s) will be confiscated until the end of the school day and the student may collect it from the general office at the end of the day. If a student has items confiscated more than once during a term (even if the items are different), an adult may be required to collect the item(s) for you at a time decided by the school. If a student has their mobile phone confiscated three times within a term, they will be required to hand it to the General Office first thing in the morning for a period of one week.

If a student refuses to hand the item over, they will be sent to the Internal Exclusion Room for the equivalent of one school day. Should a student refuse to hand over the item when in the internal exclusion room then they will receive a one day Fixed Term Exclusion.